Required Professional Learning for ALL RCSS Employees

Please follow directions below to complete REQUIRED Professional Learning.

Please use Chrome **to access.**

<u>**Previous Users**</u>

1. Click here: **https://site.gcntraining.com/user-admin/login/144342r/**

2. Enter User ID: Full Board Email Address
3. Click Submit
4. Enter 5 Digit Numerical Pin You Created Last Year or click on I FORGOT PIN
5. Click Submit
6. Required Tutorials will appear, complete designated ones by *August 30, 2019.*

<u>**New Users**</u>

1. Click here: **https://site.gcntraining.com/user-admin/login/144342r/**

2. Click on *I was not given a User ID, or I've forgotten it.*
3. ***Enter First Name, Last Name, and RCSS Email Address.*** Click ***Search***.
4. Create your user id. Enter your ***RCSS Email Address.*** Click ***Submit***.
5. Click ***Submit.***
6. Enter ***5-Digit Numerical PIN***. Click **Submit**.
7. Enter *Job Title*:……Click ***Submit***.
8. Required Tutorials will appear…..complete designated ones by ***August 30, 2019.***

Required Tutorials

Code of Ethics – Certified & Classified
Creating SMART Goals – Certified & Paraprofessionals
Customer Service – Certified and Classified
De-Escalation – Certified and Classified
Fraud Abuse and Corruption of Federal Fund Training - Certified and Classified
General Harassment - Certified & Classified
Homeless Students - Certified & Classified
Mandated Reporter - Certified & Classified
Suicide Prevention – Certified & Classified

To receive PL Hours, click here https://businesspluseo.rcss-k12.org/ifas7/emponline/ and register for 2019-2020 Required PL.

Email or call Joni Long, longjo@boe.richmond.k12.ga.us if you need further assistance. 706-826-1110.

If prompted to enter Organization ID: 144342r